

GRESHAM FAMILY & BANKRUPTCY LAW
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DOCUMENTS WE'LL NEED TO PREPARE YOUR BANKRUPTCY PETITION

Please provide our office with the following documents. The most important documents to get started are the tax returns and pay stubs. Not every document is needed in every case; if you cannot locate a certain document, do not worry. If you own a business we will need additional business documents. We will also order credit reports to have a listing of your creditors in addition to the bills you bring in.

- QUESTIONNAIRE fully completed
- Last six months of pay stubs for each wage earner (please indicate frequency of payment; your position and how long you have been in this job)
- Proof of any other income received in the past six months (including child support, unemployment, worker's compensation, rental income, pension, social security, and sale of personal or real property)
- Last 3 years of state and federal tax returns, including W-2s and 1099s
- Last 6 months of bank statements
- Copy of driver's license and Social Security card
- A recent bill or collection notice from each creditor including your mortgage statement
- Most recent property tax statement if you own a house
- Vehicle registration or title for all vehicles
- Copy of your lease/rental agreement
- 401K, pension plan or IRA statement showing balance in each account
- Current statement of the cash value of any life insurance policy
- A copy of any divorce decree or property settlement
- Any inheritances trusts or gifts you have
- Any court papers, including summons and judgments
- Copies of any garnishments or liens

Additional items

BUSINESS DOCUMENTS - Discuss whether business is open or closed

- Last 3 years of state and federal tax returns, including k-1
- Last 6 months of business bank statements
- List of Equipment and/or any accounts receivable
- Identify business debts apart from household debts
- List of partners, accountants or attorneys involved in the business